

## **APPLICATION GUIDELINE (NON-CITIZEN APPLICANT)**

### **Step 1**

Kindly complete on-line application form at: <http://www.ips.um.edu.my>

### **Step 2**

Upload all the following documents:-

- (a) Photo (Passport Size With Blue Background)
- (b) Passport (First Page)
- (c) Education Background (\*Certificate and Academic Transcript)
- (d) Working Experience Document – if any
- (e) TOEFL / IELTS Certificate – if any
- (f) Financial Support – if any
- (g) Reference (Application for Research Only)
- (h) Research Intent (Application for Research Only)

\*Please provide English translations if the certificates are not in English.

### **Step 3**

- (a) Once all the online procedure been completed, kindly press "Click To Confirm Application" button to get the Complete Application Form and Cover Letter. Please keep the documents for your own record.
- (b) You are not allowed to edit your on-line application after pressing "Click To Confirm Application" button.
- (c) You may check your application status through on-line at <http://pgadmission-status.um.edu.my>, two months after the date of your application.

### **PAYMENT OF PROCESSING FEES:- Non-citizen applicants, USD60**

Processing fees for International applicants should be paid via [epay.um.edu.my](http://epay.um.edu.my):

**Processing fee > Application - Postgraduate Program > Non Malaysian Candidate - Postgraduate Program > Complete payment information and payment details > Payment Confirmation > Make Payment > click receipt before check out**

Any enquiries regarding processing fee payment, please contact:

Telephone : 603 – 7967 7084

Fax : 603 – 79566634

Email : [skp\\_aasc@um.edu.my](mailto:skp_aasc@um.edu.my)

### **ENGLISH LANGUAGE REQUIREMENT:**

Non-Citizen applicant must possess at least

- A band 5.5 in the International English Language Testing System (IELTS) (Academic); or
- A score of 550 paper based total, a score of 213 for computer-based total or a score of 80 for internet-based total for Test of English as a Foreign Language (TOEFL).; or
- Band 4 and above in the Malaysian University English Test (MUET); or
- A score of 42 and above in the Pearson Test of Academic English (PTE Academic); or
- A Grade C and above in English for General Certificate of Education (A Level), University of Cambridge; or
- A Grade C and above in the Cambridge Assessment English: First (FCE); or
- A Grade C and above in the Cambridge Assessment English: Advanced (CAE); or
- A Grade C and above in the Cambridge Assessment English: Proficiency (CPE)

However, for certain programmes the English requirement are higher. Please refer at the advertisement of the list of programmes offered for details on English requirement.

### **GUIDELINE TO WRITE RESEARCH INTENT:**

All applicant for Master by Research, Doctor of Philosophy, Doctor of Medicine or Doctor of Management need to upload Research Intent in the on-line application system. Please follow the guideline on How To Write Research Intent.

### **REMINDERS:**

- (a) Candidates are allowed to choose up to 3 programmes for each payment of the processing fees for the same intake only.
- (b) The University of Malaya will not process any incomplete online application including those without processing fees.
- (c) We would like to informed that your application has been processed based on the information and the documents provided by applicants. In case of any inaccurate or falsification of documents during the application, the university reserves the right to withdraw the offer or terminated your candidature at any time.